



Last Minute Tasty Tax Tips 2011

June 1, 2011

As the financial year is fast approaching you may find it worthwhile to review your accounts and tax position and put in place certain measures that could save you tax.

For Small Businesses (Where turnover under \$2m)

- **Prepay Expenses**
If you have monthly expenses that span 12 months or less, then an immediate deduction is potentially available to you if the amount is paid before 30 June.
- **Pay your staff super before 30 June**
Unpaid staff super as at 30 June is not deductible until the following year, even if you pay it by the due date of 28 July.
- **Top up super contributions**
Topping up super concessional super contributions of \$25,000 under 50 and \$50,000 over 50 via salary sacrificed super contributions.

For all Businesses

- **Get your books up to date**
The first thing you will need to do is get your books up to date. Know exactly how much income your business currently has and reduce it by the amount of any eligible deductions. This is the figure that you are likely to pay tax on depending on your business structure and other factors.
- **Pay back any loans you have to your company**
Be sure not to owe your company any money at the end of the financial year, as this can be treated as income in your personal name and potentially taxed at a high than expected tax rate.
- **Stock take preparation**
Prepare stock take at 30th June, 2011 and write off any obsolete stock
- **Defer income to July if possible**
Where possible it may be possible to defer income until July.
- **Scrap assets**
Scrap your asset register and write off any obsolete assets
- **Write off Bad Debts**
Review your debtor's ledger and write off any bad debts prior to 30th June, 2011.

Individuals

- **Super contributions**
Review all super contributions to ensure you do not exceed the superannuation caps or excess contribution tax may apply.
- **Education Tax Refund**
Remember to keep all receipts in relation to school expenses in order to claim the tax refund in your tax return (assuming you are in receipt of Family Tax Benefits Part A).
- **Investment Loans**
May be possible to prepay interest on investment loans, review this with your accountant as it may have an impact on future years.